

Oldmans Township School
November 11, 2009

A board workshop/training session was held on the evening of the above date in the school library to work on the Board Action Plan and discuss district and board goals for the 2009-10 school year based on the Board's Self Evaluation which has been reviewed at the last meeting, October 14, 2009. The meeting was called to order by Vice President Mr. Taylor at 6:30pm. A motion was made by Mrs. Gaskill, seconded by Jeff Newman, and carried by a voice vote 7-0 to move into a work session.

Members Present: Mr. Taylor, Rev Strickland, Ms. Kirk, Mr. Newman
Mrs. Gaskill, Mrs. Piel, Mr. Cole

Members Absent: Mrs. Myers, Mr. Brolley

Also Present: Mr. David Lindenmuth, Superintendent
Mr. Gary Moore, Board Secretary/SBA

Mr. Taylor stated that the meeting was being held in compliance with the Open Public Meeting Act, Chapter 23, Laws of 1975 with adequate notice given to Today's Sunbeam, Gloucester County Times, Township of Oldmans Municipal Clerk and were posted in the Township of Oldmans Municipal Hall and the General Office of the School District.

Whereas, the Open Public Meetings Act, provides that a public body may exclude members of the public from discussion of certain matters as set forth in detail in N.J.S.A. 10:4-12b; and

Whereas, the Oldmans Township School District Board of Education determines that an Executive Session is required in order to discuss matters of personnel and negotiations, and

Whereas, the matters to be discussed in Executive Session will be disclosed to the public at a later date in accordance with the law, Now, Therefore Be It Resolved by the Oldmans Township School District Board of Education that the Board meet, at this time, in Executive Session in order for the below-stated matters.

A motion was made by Mrs. Gaskill, seconded by Mr. Newman and carried by a voice vote 7-0 to move into closed session at 7:20 pm for the purpose of: 1. Contracts/Shared Supt Services

CLOSED SESSION

A motion was made by Mr. Newman seconded by Mrs. Gaskill and carried by a voice vote 7-0 to adjourn the above Closed Session at 7:37 p.m. and Mr. Taylor stated publicly that there was nothing to report as a result of the above Closed Session.

The regular meeting was called to order by Mrs. Myers at 7:37 p.m

The pledge of Allegiance was said at this time.

At this time, the Oath of Office was administered to Mr. Joseph Cole who was appointed last month to fill the board seat vacancy resulting from the resignation of Mr. Robert Cassidy.

Mr. Lindenmuth introduced Mrs. Debbie Weber, a classroom aide in the district, who was selected as the Employee of the Month for October.

A motion was made by Ms. Kirk, seconded by Mrs. Gaskill and carried by a voice vote 7-0 to approve the Regular meeting minutes of October, 14, 2009 as written and distributed.

A motion was made by Rev. Strickland, seconded by Mr. Newman and carried by a show of hands 7-0, to accept the preliminary monthly financial reports of the Board Secretary and Treasurer of school funds and further they are in agreement for the month of October, 2009, and pursuant to NJAC 6A:23-2.12(c) 3 certifies that for the month of October, 2009 no budgetary line item account has obligations of contractual orders which in total exceed the amount appropriated by the Board of Education pursuant to NJSA 18A:22-8.1, 18A:22-8.2 and NJAC 6A:23-2.12(a)1.

A motion was made by Ms. Kirk and, seconded by Mrs. Gaskill and carried by a show of hands 7-0, to approve in accordance with NJAC 6A:23-2.12(c), the Oldmans Township School District Board of Education certifies that as of October 2009, after review of the Secretary's Monthly Financial Reports (Revenue and Appropriations Section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12-(a) and that there have been no changes in anticipated revenue sources and/or amounts in accordance with NJAC 6A:23-2.12(c) 2 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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A motion was made by Rev. Strickland, seconded by Mrs. Gaskill and carried by a voice vote 7-0 to receive and approve the Budget Report and Transfers for October, 2009.

FROM	AMOUNT	TO	AMOUNT
11-000-262-520	\$ 3,008	11-000-262-610	\$ 3,008
11-000-270-517	\$ 4,000	11-000-270-160	\$ 4,000

A motion was made by Mr. Newman, seconded by Mrs. Gaskill and carried by a show of hands, 7-0 to receive and file the Cafeteria Report for September, 2009.

A motion was made by Mrs. Gaskill, seconded by Rev. Strickland and carried by a show of hands 7-0 to receive and file the Latchkey report for October, 2009.

A motion was made by Mr. Newman, seconded by Mrs. Gaskill and carried by a show of hands 7-0, to open the meeting to the public at this time for the purpose of conducting a public hearing on the refunding resolution and form of bonds resolution. Mr. Taylor asked if there were any comments from the public and/or board members. Hearing none, he declared the public hearing over.

A motion was made by Mr. Newman, seconded by Ms. Kirk and carried by a voice vote 7-0 to approve and adopt on second reading after the public hearing, the bond refunding resolution for the 2000 Series Bonds as prepared by McManimon & Scotland, LLC.

A motion was made by Mrs. Gaskill, seconded by Mr. Newman and carried by a voice vote 7-0 to approve a resolution as prepared by McManimon & Scotland, LLC determining the form and other details of not to exceed \$2,000,000 principal amount of refunding school bonds of the Board of Education of the Township of Oldmans and providing for the sale and the delivery of such bonds.

A motion was made by Mr. Newman, seconded by Mr. Cole and carried by a voice vote 7-0 to approve and acknowledge receipt of the 2008-09 Annual Audit, prepared by Petroni & Associates and accepts same, as discussed and reviewed with the School Business Administrator.

A motion was made by Mr. Newman, seconded by Mr. Cole and carried by a show of hands 7-0 to approve the Auditor's Management Report and the Corrective Action Plan as prepared by the Business Administrator and distributed and discussed;

FINANCIAL PLANNING AND ACCOUNTING-Finding #2009-1

The capital assets records were not updated for the additions and disposal of capital assets made during the year.

RECOMMENDATION: The District implement adequate internal control procedures over its capital assets, including periodic update of the fixed asset records.

C.A.P. APPROVED BY BOARD: The Business Administrator will implement adequate internal control procedures over its capital assets, including periodic update of the fixed asset records.

METHOD OF IMPLEMENTATION: The Accounting Clerk will maintain a spreadsheet for tracking additions and deletions of the District's assets for the year which will then be submitted to the District's Fixed Assets vendor for use in annually updated the Fixed Assets Report prior to June 30th of each year.

PERSON RESPONSIBLE FOR IMPLEMENTATION: Business Administrator, Accounting Clerk

COMPLETION DATE: May 2010

FINANCIAL PLANNING AND ACCOUNTING-Finding #2009-2

Internal Revenue Service form 1099, were not prepared for some professional service organizations as required.

RECOMMENDATION: The Business Administrator obtain form W-9 from vendors to determine which vendors qualify for filing of Internal Revenue Service Form 1099.

C.A.P. APPROVED BY BOARD: Internal Revenue Service form 1099, will be prepared for all professional service organizations as required.

METHOD OF IMPLEMENTATION: The Business Administrator will review all payments made to professional service organizations at calendar year end and have Form 1099's prepared for all those as required by Internal Revenue Service guidelines

PERSON RESPONSIBLE FOR IMPLEMENTATION: Business Administrator, Accounting Clerk

COMPLETION DATE: January 2010

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FINANCIAL PLANNING AND ACCOUNTINNG-Finding #2009-3

The District transferred funds to Capital Outlay other than equipment without County Superintendent approval.

RECOMMENDATION: County Superintendent approval is required for any transfer to Capital Outlay other than equipment pursuant to N.J.A.C. 6A:23A-13.3

C.A.P. APPROVED BY BOARD: County Superintendent approval will be obtained for transfers to Capital Outlay for other than equipment.

METHOD OF IMPLEMENTATION: The Business Administrator will submit the required transfer requests to the County Superintendent for Capital Outlay for other than equipment as required.

PERSON RESONSIBLE FOR IMPLEMENTATION: Business Administrator

COMPLETION DATE: December 2009

FINANCIAL PLANNING AND ACCOUNTINNG-Finding #2009-4

The District appropriated revenue from the sale of equipment and subsequently appropriated additional funds without department approval. Proceeds from the sale of equipment, is not one of the revenue sources pursuant to N.J.A.C. 6A:23A-13.3(d) for which department approval is not required.

RECOMMENDATION: The District obtain County Superintendent approval for the additional appropriation of funds resulting from unbudgeted revenue that is not exempt under N.J.S.A. 18A:22-8.1.

C.A.P. APPROVED BY BOARD: County Superintendent approval will be obtained for the additional appropriation of funds resulting from unbudgeted revenue that is not exempt under N.J.S.A. 18A:22-8.1

METHOD OF IMPLEMENTATION: The Business Administrator will submit the required requests to the County Superintendent for the additional appropriation of funds resulting from unbudgeted revenue that is no exempt under N.J.S.A. 18A:22-8.1

PERSON RESONSIBLE FOR IMPLEMENTATION: Business Administrator

COMPLETION DATE: December 2009

FINANCIAL PLANNING AND ACCOUNTINNG-Finding #2009-5

The District did not properly file its annual report with the Municipal and State repositories to be in compliance with the Securities and Exchange Commission Rule 15c2-12.

RECOMMENDATION: The District complete its annual filing online with the Municipal and State repositories pursuant to Securities and Exchange Commission Rule 15c2-12.

C.A.P. APPROVED BY BOARD: The District will file its annual report with the Municipal and State repositories to be in compliance with the Securities and Exchange Commission Rule 15c2-12.

METHOD OF IMPLEMENTATION: The Business Administrator will submit the annual report with the Municipal and State repositories to be in compliance with the Securities and Exchange Commission Rule 15c2-12.

PERSON RESONSIBLE FOR IMPLEMENTATION: Business Administrator

COMPLETION DATE: February 2010

FINANCIAL PLANNING AND ACCOUNTINNG-Finding #2009-6

The Treasurer's records wer examined and were found not be in agreement with the records maintained by the Board Secretary. Also, the Treasurer's cash balance for the general operating account was not in agreement with the reconciled cash balance as determined during the audit.

RECOMMENDATION: The Treasurer reconcile cash records with the reconciled bank statements and the cash records of the Board Secretary.

C.A.P. APPROVED BY BOARD: The Treasurer will reconcile cash records with the reconciled bank statements and the cash records of the Board Secretary.

METHOD OF IMPLEMENTATION: The Business Administrator will be provided copies of the bank reconciliations with the monthly Treasurer's report for review and verification.

PERSON RESONSIBLE FOR IMPLEMENTATION: Business Administrator, Treasurer

COMPLETION DATE: December 2009

FINANCIAL PLANNING AND ACCOUNTINNG-Finding #2009-7

Due to Grantor balances were not returned in accordance with the grant agreement.

RECOMMENDATION: Balances that are Due to Grantor must be returned immediately with the submission of the final grant expenditure report.

C.A.P. APPROVED BY BOARD: Balances that are Due to Grantor will be returned with the submission of the final grant expenditure report once the State has approved/finalized the reports on the EWEG system.

METHOD OF IMPLEMENTATION: The Business Administrator will prepare the necessary documents to refund amounts Due to Grantor based on the final approval reports generated through the EWEG system.

PERSON RESONSIBLE FOR IMPLEMENTATION: Business Administrator

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COMPLETION DATE: May 2010

FINANCIAL PLANNING AND ACCOUNTING-Finding #2009-8

The District did not file its annual report with the County by August 1, 2009 as required by N.J.S.A. 18A:17-10

RECOMMENDATION: The District file the annual report with the County by the August 1, 2009 due date pursuant to N.J.S.A. 18A:17-10.

C.A.P. APPROVED BY BOARD: The District will file the annual report with the County by the August 1, 2009 due date pursuant to N.J.S.A. 18A:17-10.

METHOD OF IMPLEMENTATION: The Business Administrator will prepare the necessary documents required to be filed with the County by August 1st of each year and submit same noting any exceptions with a cover letter.

PERSON RESPONSIBLE FOR IMPLEMENTATION: Business Administrator

COMPLETION DATE: August 2010

SCHOOL FOOD SERVICE-Finding #2009-9

There are not sufficient controls in place for the collection and recording of a la carte funds.

RECOMMENDATION: Controls be established for the collection and recording of Food Service a la carte funds.

C.A.P. APPROVED BY BOARD: Controls will be established for the collection and recording of Food Service a la carte funds.

METHOD OF IMPLEMENTATION: The Business Administrator will prepare a spreadsheet and procedure for a la carte funds to be collected and accounted for on a daily and weekly basis.

PERSON RESPONSIBLE FOR IMPLEMENTATION: Business Administrator, Food Service Manager, Food Service Cashier

COMPLETION DATE: November 2009

CORRESPONDENCE/AUDIENCE RECOGNITION

3 Staff Members

1-Parent/PTO

Letter from John Jordan Re: Penns Grove-Carneys Point.Woodstown-Pilesgrove Boundary Line Determination for sending/receiving purposes.

Letter from McGraw-Hill to two students who wrote them about errors in the Pre-Algebra text book.

A motion was made by Mr. Newman, seconded by Ms. Kirk and carried by a voice vote 7-0 to approve, upon the recommendation of the Superintendent, Christy Myers as a volunteer with Girl's Basketball program.

A motion was made by Mr. Newman, seconded by Mr. Cole and carried by a show of hands 7-0 to approve, upon the recommendation of the Superintendent, a stipend of \$1,440 for Samuel Shinn for transporting one resident student placed at the L-P Kindergarten program as recommended by the CST beginning November 2, 2009.

A motion was made by Mrs. Gaskill, seconded by Mr. Newman and carried by a show of hands 7-0 to approve upon the recommendation of the Superintendent, amending the contract of Debbie Gaston for an additional half hour \$1,170 (\$16.25 x 0.5 x 144 days) for transporting one resident student placed at the L-P Kindergarten program as recommended by the CST beginning November 2, 2009.

A motion was made by Mrs. Gaskill, seconded by Mr. Newman and carried by a show of hands 7-0 to approve, upon the recommendation of the Superintendent, a Special Education Tuition Contract with Creative Achievement Academy for one (1) Oldmans resident high school student as placed by the CST for the 2009-10 school year at a cost of \$217.89/day plus transportation.

A motion was made by Mrs. Gaskill, seconded by Ms. Kirk and carried by a show of hands 7-0 to approve, upon the recommendation of the Superintendent, the out of district placement for a preschool student to attend Lafayette-Pershing School full day program for the 2009-2010 school year at an estimated cost of \$8,382 plus transportation, costs of approximately \$3,000. This is a correction to the previous approval at the October meeting resulting in the CST changing the placement from half time to full time.

A motion was made by Ms. Kirk, seconded by Mrs. Piel and carried by a voice vote 7-0 to approve, upon the recommendation of the Superintendent, a Neurological Evaluation for a student at the Cooper Pediatrics Division of Neurology in Voorhees at an estimated cost of \$350 as requested by the CST.

A motion was made by Mr. Newman, seconded by Mrs. Gaskill and carried by a voice vote 7-0, to approve the following Use of Facilities requests:

1. Mrs. Pharo to utilize the gymnasium on November 16 to the end of February for the purpose of girl's basketball practice, on Monday's, Tuesday's, and Thursday's from 3:20-5:30 p.m.
2. The 8th Grade Class to utilize the Library on November 17, for the purpose of a parent meeting.
3. The 8th Grade Class to utilize the Latchkey room, for the purpose of selling concessions during boy's basketball games.

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4. The PTA to utilize the parking lot on November 21-22, for the purpose of the New York Bus Trip
 5. The 8th Grade Class to utilize the Main Hallway on November 23-24, for raffling baskets.
 6. PTA to utilize the gymnasium on December 3 for setting up/measuring for the Vendor Fair.
 7. Mr. Lenhart to utilize the gymnasium on December 7-10, practice, and performance of the Holiday Concert.
 8. Mrs. Marandola to utilize the Pod and the Library on December 9, for the purpose of Family Connections "School Sleepover."
 9. Jodie Loufik to hold a Girl Scout program for Grades K-3, on Mondays in the Computer Lab from November 23-December 21.
 10. Mr. Walzer to utilize the Cafeteria on January 14, for the purpose of the Science Fair.
 11. Mrs. Kline and Mrs. Strain to utilize the Pod on February 19, for the purpose of the 2nd Grade Biography Program. Practice to be held on February 16, 17, and 18.
- *****The PTA to utilize room 204A on December 2, 3, 4, for the purpose of Santa Secret Shop.
- *****The PTA to utilize the gymnasium on December 4 for the purpose of the Vendor Fair

A discussion was held on Solar power. After discussion, it was agreed to invite four firms to make presentations on their background and experience relevant to solar projects at the December 9th meeting.

A motion was made by Mr. Cole, seconded by Ms. Kirk and carried by a show of hands 7-0 to approve, upon the recommendation of the Superintendent, the first reading of Policy #4119.26 Acceptable Use of Computer Networks/Computers, E-Mail, Social Networks, and Other Forms of Electronic Communications by Instructional Staff Members.

A motion was made by Ms. Kirk, seconded by Mr. Cole and carried by a show of hands 7-0 to approve, upon the recommendation of the Superintendent, the first reading of Policy #4219.26 Acceptable Use of Computer Networks/Computers, E-Mail, Social Networks, and Other Forms of Electronic Communications by Support Staff Members.

A motion was made by Mr. Newman, seconded by Mrs. Gaskill and carried by a show of hands 7-0 to approve, upon the recommendation of the Superintendent, the first reading of Policy #5113 Students-Absences and Excuses.

A motion was made by Mr. Taylor, seconded by Mrs. Gaskill and carried by a voice vote 7-0 to approve, upon the recommendation of the Superintendent, the first reading of the Extra Service Contract position #8018 Activities Coordinator as distributed, the second reading of Policy # 3000/3010 Goals and Objectives, and the second reading of Policy # 3600 Evaluation of Business and Non-Instructional Operations.

A motion was made by Mrs. Gaskill, seconded by Mr. Newman and followed by a voice vote to approve upon the recommendation of the Superintendent, the following Fundraiser requests:

1. Mr. Lenhart's music class to sell Hadley Farms Bakery goods from November 11-December 9, for the purpose of raising funds for jackets.
2. The 8th Grade Class to sell Cookie Dough from November 13 to December 4, for the purpose of raising funds for 8th grade expenses.
3. The 8th Grade Class to sell concessions during basketball games from November 13 to February 28 in the Latchkey room.
4. The 8th Grade Class to raffle baskets during Parent/Teacher conferences on November 23 and November 24.
5. Mrs. Master to participate in the Leukemia and Lymphoma Society, Pennies for Patients from February 1 to February 26.

A motion was made by Mrs. Piel, seconded by Mrs. Gaskill and carried by a voice vote 7-0 to approve, upon the recommendation of the Superintendent, the following Field Trip requests:

- Mr. Lenhart and the band to perform at the Goya Grand Opening on November 12.
- Mr. Lenhart's selected students in grades 2-8 to perform at the Merion Gardens Assisted Living facility, on December 16.
- Mr. Walzer's select students from grades 6-8 to participate in the Salem Community College Science Fair on February 25 and 26.
- Mr. Walzer and Science Fair winners to participate in the Philadelphia Expo Science Fair on April 6.
- Mrs. Taylor and Mrs. Barycki to take the 3rd grade class to the Salem County Historical Sites on May 26.
- Mrs. Stone's 7th and 8th grade students to participate in the Salem Community College Teen Arts Fair on March 12. Ms. Pelura's 4th grade class to attend the Franklin Institute on May 21.
- Mr. Walzer's 6th grade class to Adventure Aquarium on May 26.
- Mr. Lenhart's music class to attend the Candlelight Theatre in Delaware on TBA.
- Mrs. Pinto and Mrs. Weber to take the 5th grade class to the National Constitution Center in Philadelphia on June 1. Mrs. Turpin to take the 7th grade class to Hagley Museum on June 3.
- Mrs. Marandola to take the kindergarten class to Storybook Land on June 4, with a rain date of June 7.
- Mrs. Hostetter and Mrs. Pharo to take the 8th Grade class to New York on June 14.

Informational:

- The 2nd grade class trip to Longwood Gardens, which was previously approved on October 14, has been changed from June 4 to June 2 at a cost of \$5.00 per student.

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A motion was made by Mrs. Gaskill, seconded by Ms. Kirk and carried by a show of hands 7-0 to approve, upon the recommendation of the Superintendent, to receive and file the Monthly Absence Rate of Full-time Employees for October **2009**.

A motion was made by Ms. Gaskill, seconded by Mr. Cole and carried by a voice vote 7-0 to approve, upon the recommendation of the Superintendent, to receive and file the Teacher Load Report for October, 2009.

A motion was made by Mrs. Gaskill, seconded by Mr. Newman and carried by a voice vote 7-0 to approve, upon the recommendation of the Superintendent, to receive and file the Monthly Absence Rate of Full time Employees for October, 2009.

A motion was made by Ms. Kirk seconded by Mr. Cole and carried by a voice vote show of hands 7-0 to approve, upon the recommendation of the Superintendent, the following workshops:

1. Nancy Taylor to attend the “One Size Does Not Fit All” workshop on November 19 in Robbinsville, NJ estimated travel expenses \$31.66.
2. Cindy Pelura to attend the “Comparison Teacher Professional Development and Pre-Testing” workshop at Rowan University on December 8, at an estimated cost of \$11.53 for travel expenses.
3. Ann Hostetter to attend the “Smart PD Plus” workshop at Hilton Philadelphia Airport on December 3, at an estimated cost of \$499 registration fee, and \$8.28 for travel expenses.

A motion was made by Mrs. Gaskill, seconded by Mr. Newman and carried by a voice vote 7-0 to file the monthly Fire Drill Report held during the month of **October 2009**

Informational:

Code Red Drill is scheduled for November 25th

Mr. Lindenmuth will be mentoring Daryl Lindenmuth as part of the NJ EXCEL Administrator program.

List of students currently participating in the Gifted and Talented Program.

Student Council will be conducting a Food Drive, Coat Drive and Pillow Drive

COMMITTEE REPORTS

Curriculum Committee - Staff Meeting next month-7th grade Connected Math Series
County School Boards – Meeting scheduled 11/12/09 “Engaging the Public” at Quinton
Long Range Planning meeting-December 1st 6:30-8:30 pm in the Computer Lab

OLD BUSINESS

Mr. Lindenmuth reported on the following;

1. Student Newsletter should be going out next week.
2. Preliminary info on starting a PreK program next year.

Mr. Cole left at this time, 8:45 p.m.

3. Update on making board meetings/agendas a paperless process.

NEW BUSINESS

Mr. Lindenmuth briefly discussed a “reverse auction” method for competitive electric pricing. More info forthcoming.

A motion was made by Ms. Kirk, seconded by Mrs. Gaskill and carried by a show of hands 6-0 to pay the following bills:

REGULAR BILLS

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
10	11/6/2009	390980	OLDMANS TWP BOE-NET/AGENCY PAY	*8532	\$107,023.10
10	11/20/2009	404700	POSTMASTER	*8533	\$142.60
10	11/24/2009	390980	OLDMANS TWP BOE-NET/AGENCY PAY	*8534	\$141,767.05
10	11/11/2009	2010	CREATIVE ACHIEVEMENT ACADEMY -	8736	\$2,062.00
10	11/11/2009	4090	ATLANTIC CITY ELECTRIC	8737	\$7,056.26
10	11/11/2009	26501	BAND SHOPPE	8738	\$251.65
10	11/11/2009	26502	BANCROFT NEUROHEALTH	8739	\$7,269.99

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BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
10	11/11/2009	78461	MICHAEL E. DALSEY, D.O.	8740	\$1,500.00
10	11/11/2009	82001	H.A. DEHART & SON	8741	\$249.48
10	11/11/2009	123456	PETRONI & ASSOCIATES	8742	\$10,300.00
10	11/11/2009	147025	ELLEN FRANK	8743	\$43.83
10	11/11/2009	167540	GLOUCESTER COUNTY TIMES	8744	\$67.20
10	11/11/2009	182483	HANDWRITING WITHOUT TEARS	8745	\$27.85
10	11/11/2009	238651	COLE INDUSTRIES	8746	\$181.31
10	11/11/2009	290500	TODD LENHART	8747	\$786.38
10	11/11/2009	306500	OLDMANS TWP BD OF EDUC	8748	\$3,535.22
10	11/11/2009	314250	BONNIE TURPIN	8749	\$51.55
10	11/11/2009	320502	KONICA MINOLTA BUSINESS SOL	8750	\$1,766.67
10	11/11/2009	326540	GARY R. MOORE	8751	\$388.08
10	11/11/2009	342940	SPRINT PO MANAGEMENT	8752	\$487.81
10	11/11/2009	352760	BLACKBOARD INC.	8753	\$1,615.60
10	11/11/2009	356580	NATIONAL SCHOOL PRODUCTS	8754	\$40.15
10	11/11/2009	394011	PEARSON EDUC.CUSTOMER SERVICE	8755	\$5.47
10	11/11/2009	394510	PENNSVILLE SCHOOL DISTRICT	8756	\$35.00
10	11/11/2009	394540	PEOPLES PUBLISHING GROUP	8757	\$4,440.61
10	11/11/2009	394580	J.W. PEPPER & SON, INC	8758	\$202.94
10	11/11/2009	396010	PENNS GROVE AUTO GLASS	8759	\$44.72
10	11/11/2009	446011	REALLY GOOD STUFF	8760	\$111.67
10	11/11/2009	456057	ROBERTS BROTHERS, INC.	8761	\$88.95
10	11/11/2009	468460	SALEM COUNTY SPECIAL SERVICES	8762	\$20,244.25
10	11/11/2009	470298	SCHOLASTIC CLASSROOM MAGAZINES	8763	\$665.50
10	11/11/2009	470300	SCHOOL HEALTH SUPPLY	8764	\$36.44
10	11/11/2009	470301	SCHOOL SPECIALTY INC	8765	\$50.31
10	11/11/2009	475336	JANICE M. SHINN	8766	\$2.79
10	11/11/2009	476470	SIMS REFRIGERATION LLC	8767	\$285.34
10	11/11/2009	477000	SOUTH JERSEY PAPER PRODUCTS	8768	\$1,600.49
10	11/11/2009	480332	ALICIA SMITH	8769	\$19.54
10	11/11/2009	482500	SONITROL	8770	\$681.00
10	11/11/2009	485010	SRA/MCGRAW HILL	8771	\$74.09
10	11/11/2009	508840	TOTAL VIDEO PRODUCTS	8772	\$2,150.00
10	11/11/2009	511298	NIMCO, INC.	8773	\$150.26
10	11/11/2009	511333	WOODRUFF ENERGY	8774	\$1,469.11
10	11/11/2009	533327	UNITED COMPUTER SALES/SERVICE	8775	\$1,587.50
10	11/11/2009	533340	UNITED PARCEL SERVICE	8776	\$14.99
10	11/11/2009	586545	WOODSTOWN-PIESGROVE REGIONAL	8777	\$75,873.30
10	11/11/2009	620300	XTEL COMMUNICATIONS	8778	\$459.42
10	11/20/2009	43410	WILLIAM BROKENBAUGH, JR.	*8779	\$90.25

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**** REPORT TOTALS ****

\$396,997.72

CAFETERIA BILLS

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
50	11/6/2009	390980	OLDMANS TWP BOE-NET/AGENCY	*2390	\$2,398.52
50	11/24/2009	390980	OLDMANS TWP BOE-NET/AGENCY	*2391	\$2,352.76
50	11/11/2009	52500	CANADA DRY DIST. CO. OF WILM.	2394	\$4.00
50	11/11/2009	82457	DELUXE ITALIAN BAKERY, INC.	2395	\$53.13
50	11/11/2009	206580	HY-POINT DAIRY FARMS, INC.	2396	\$817.01
50	11/11/2009	214010	INCOLLINGO'S GREAT VALUE	2397	\$64.96
50	11/11/2009	472940	U.S. FOODSERVICE	2398	\$1,425.68
50	11/11/2009	487665	STROEHMANN BAKERIES, INC.	2399	\$167.99
50	11/20/2009	78819	MS. SHARON DAVIS	*2401	\$34.50
50	11/20/2009	64487	MS JENNIFER CONAWAY	*2402	\$5.50
50	11/20/2009	20131	MS AMY AUSTINO	*2403	\$19.00
50	11/20/2009	130479	MR. AND MRS. MICHAEL FARLEY	*2404	\$2.50
			** REPORT TOTALS **		\$7,345.55

There being no further business, a motion was made by Rev. Strickland, seconded by Mrs. Newman and carried by a voice vote 6-0 to adjourn the meeting at 8:57 pm.

Respectfully Submitted,

Gary R. Moore
Board Secretary/SBA