

Oldmans Township School

November 8, 2011

The regular monthly meeting of the Oldmans Township Board of Education was called to order at 7:00 PM by the President, Ms. Kirk. The meeting was held in the Oldmans Township School Library.

Members Present: Ms. Kirk, Mr. Green, Mr. Newman, Mrs. Gaskill,
Mr. Taylor Mrs. Piel, Mrs. Moore, Mr. Tyler

Members Absent: Rev. Strickland

Also Present: Mr. Gary Moore, Board Secretary/SBA
Dr. Berkowitz, Interim Superintendent

Ms. Kirk stated that the meeting was being held in compliance with the Open Public Meeting Act, Chapter 23, Laws of 1975 with adequate notice given to Today's Sunbeam, Gloucester County Times, Township of Oldmans Municipal Clerk and were posted in the Township of Oldmans Municipal Hall and the General Office of the School District.

Whereas, the Open Public Meetings Act, provides that a public body may exclude members of the public from discussion of certain matters as set forth in detail in N.J.S.A. 10:4-12b; and

Whereas, the Oldmans Township School District Board of Education determines that an Executive Session is required in order to discuss matters of personnel and negotiations, and

Whereas, the matters to be discussed in Executive Session will be disclosed to the public at a later date in accordance with the law,

Now, Therefore Be It Resolved by the Oldmans Township School District Board of Education that the Board meet, at this time, in Executive Session in order for the below-stated matters.

A motion was made by Mr. Taylor, seconded by Mr. Newman, and carried by a voice vote 8-0 to move into a closed session at 7:01 pm for the purpose of: 1. Personnel Superintendent shared services negotiations

CLOSED SESSION

The shared services committee members reported to the board members its discussions and negotiations with representatives of Elsinboro School District and EIRC. Discussion was held on pros/cons of services that either party was willing to provide and cost factors and attempts to modify costs during the committee's meeting with them on November 1, 2011 but no satisfactory resolution could be reached at this time.

Motion was Mr. Taylor, seconded by Mr. Tyler and carried by voice vote 8-0, that the above closed session adjourn at 7:31 p.m. Ms. Kirk stated that discussion would be held later in the meeting under New Business on setting a date and time for a special meeting resulting from the above closed session.

The public portion of the regular meeting reconvened at 7:32 pm followed by the pledge of Allegiance.

AUDIENCE RECOGNITION

Recognition of students for Outstanding NJ ASK Test Scores for the Spring of 2011 was held. Dr. Berkowitz read each students name and presented them with a certificate stating the NJ ASK score. All students present also shook hands with each board member.

A motion was made by Mr. Green, seconded by Mr. Taylor and carried by a voice vote 8-0 to approve the Regular and Closed Session minutes of September 13, 2011 and October 11, 2011 as written and submitted by the Business Administrator.

FINANCE

A motion was made by Mr. Taylor, seconded by Mrs. Moore and carried by a show of hands 8-0, Be It Resolved by the Oldmans Township School District Board of Education to accept the monthly financial reports of the Board Secretary and the Treasurer of School funds and further they are in agreement, and

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Further, pursuant to NJAC 6A:23-2.11(c)3 the Board Secretary certifies that for the month of September 2011, no budgetary line item account has obligations of contractual orders which in total exceed the amount appropriated by the Board of Education pursuant to NJSA 18A:22-8, 18A:22-8.1 and NJAC 6A:23-2.11(a).

A motion was made by Mr. Taylor, seconded by Mrs. Gaskill and carried by a show of hands 8-0, Pursuant to N.J.A.C. 6A:23-2.11, the Oldmans Township School District Board of Education certifies that as of October 31, 2011, after review of the Secretary's Monthly Financial Reports (Revenue and Appropriations Section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(c) 2-3 and that there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

A motion was made by Mrs. Moore, seconded by Mr. Tyler and carried by a show of hands 8-0, to receive and approve the Budget Report and the following Transfers for November, 2011.

FROM	AMT	TO	AMT
11-230-100-101	\$ 9,000	11-110-100-101	\$ 800
11-000-100-565	\$ 21,900	11-130-100-101	\$ 8,800
11-000-223-105	\$ 600	11-213-100-101	\$ 4,900
11-000-251-592	\$ 500	11-213-100-106	\$ 4,900
11-000-270-518	\$ 3,200	11-230-100-320	\$ 10,500
11-100-100-260	\$ 2,198	11-000-211-100	\$ 1,000
11-200-100-260	\$ 1,626	11-000-223-100	\$ 600
11-200-100-270	\$ 1,565	11-000-251-100	\$ 500
11-000-222-260	\$ 900	11-000-270-517	\$ 3,200
11-000-251-270	\$ 3,000	11-200-100-290	\$ 600
11-000-260-260	\$ 2,400	11-000-213-290	\$ 100
11-000-270-260	\$ 2,400	11-000-216-290	\$ 40
12-000-270-733	\$ 500	11-000-222-270	\$ 10,002
		11-000-222-290	\$ 75
		11-000-223-270	\$ 2,700
		11-000-223-290	\$ 387
		11-000-240-290	\$ 35
		11-000-260-290	\$ 150
		12-000-100-730	\$ 500

A motion was made by Mr. Tyler, seconded by Mr. Taylor and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, to receive and file the Latchkey report for October, 2011.

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by a show of hands 8-0 to approve upon the recommendation of the Superintendent, paying the following staff pro-rated salaries using 2011-12 NCLB funds;

Amanda Oliver	.444 (\$7,791.31)	Barbara Barycki	.20 (\$2,570.60)
Michelle Pharo	.222 (\$4,363.19)	Debbie Weber	.333 (\$6,975.35)

A motion was made by Mr. Tyler, seconded by Mrs. Moore and carried by a voice vote 8-0 to approve and acknowledge receipt of the 2010-11 Comprehensive Annual Financial Report (audit) as prepared and submitted by Petroni and Associates, LLC.

A motion was made by Mrs. Gaskill, seconded by Mr. Taylor and carried by a voice vote 8-0, after review and discussion, to approve and accept the audit and acknowledge that there are no audit comments and recommendations and that a Corrective Action Plan for said audit is not required for the period.

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As identified in the Board's self evaluation report, board members had indicated a desire to have a better understanding of the financial reports. At this time, Mr. Moore did a review, using an overhead projector, on "Understanding the Financial Reports" using the reports provided this evening as examples.

Public Participation/Correspondence

Professional Standards letter received from Petroni & Associates regarding the 2010-11 audit.

Card and \$25.00 gift for purchase of Library book from Mr./Mrs. James Carty in memory of Ed Manahl.

1 Staff Member present

PERSONNEL

A motion was made by Mr. Taylor, seconded by Mr. Tyler and carried by a show of hands 8-0 to approve, upon the recommendation of the Superintendent, the following substitute teachers for the 2011-12 school year, pending all necessary paperwork.

Eleanor Garcia - \$90 per day	Gia Dybus - \$90 per day
Christine Cobin - \$90 per day	Helen Scottel-Nichols - \$85 per day
Sara Behnke - \$85 per day	

A motion was made by Mr. Taylor, seconded by Mr. Tyler and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, Roseann Hultsch as coordinator of the Oldmans Science Fair at the substitute rate of \$90 per day.

A motion was made by Mrs. Piel, seconded by Mr. Tyler and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, to employ and offer a contract to Jennifer Dohner to drive the PM Vo-Tech and 3ES PM run retroactive to October 11, 2011 at \$14.15/hour. ($\$14.15 \times 2 \times 157 = \$4,443$)

EDUCATION

A motion was made by Mrs. Moore, seconded by Mr. Taylor and carried by show of hands 8-0 to approve upon the recommendation of the Superintendent, the Mini Grant Application, presented by Mrs. Marandola and Mrs. Allcorn to purchase supplies to make individual scrapbooks for students. Estimated Cost \$388.80.

BUILDINGS/GROUNDS

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by show of hands 8-0 to approve upon the recommendation of the Superintendent, the following Use of Facilities request;

- Mrs. Pharo to utilize the computer lab on November 3, 17, December 1, 8 and 15 from 3:05-4:30 PM, for the purpose of Gifted and Talented class.
- PTA to utilize the cafeteria on November 4 and November 7 for the purpose of Yankee Candle delivery and pick up.
- The NED Show to utilize the gymnasium on November 8 at 10:00-10:45 AM for the purpose of a YoYo assembly.
- Mr. Golden to utilize the gymnasium Mondays-Thursdays from 3:15 to 5:45 PM beginning November 14-April 1 for the purpose of girl's basketball practices.
- SCIA to utilize the gymnasium on November 17 at 2:00 PM for the purpose of "Garbage What A Waste" assembly for grades K-6
- Mrs. Marandola to utilize the pod and the library for the purpose of a Family Connections sleepover on December 7 at 6:30-8:00 PM.
- Ken Esser to utilize the gymnasium on Monday-Fridays from 6:00-9:00 PM beginning December 5 – March 30, when available for the South Jersey SWAT softball practices.
- Mr. Golden to utilize the cafeteria on January 12 from 7:00 – 8:30 PM, for the purpose of the annual Science Fair.
- Student Council to utilize the gymnasium, and latchkey room on December 2, from 7:00-9:30 PM, for the purpose of a Dance.

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- Ms. Perry to utilize the gymnasium on February 16 from 12:30-3:00 PM for the purpose of Hoops for Heart and on April 5 from 10:30-12:30 for Jump Rope for Heart.

Informational

The Business Administrator reported that he met with the Architect on Nov 1st to review and discuss Tennis Court/Basketball Court/Soccer Field projects. Proposal and project costs estimates should be available at the December Meeting.

POLICY

A motion was made by Mr. Green, seconded by Mr. Tyler and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the first reading of Policy #5131.10, Students, Gangs, Gang Awareness, and Gang-Related Activities.

BOARD PLANNING

Kelly Piel reported on her attendance at a recent PTA meeting and their activities

Board members reviewed board goals previously approved.

Board members reviewed the district goals for the 2011-12 school year.

STUDENT RELATIONS

A motion was made by Mr. Taylor, seconded by Mr. Tyler and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the following Field Trip requests;

- Mrs. Hostetter and Lynn Roberts to Wilmington DE Dickinson HS Chamber Theater Productions on December 1 at 9:15 to 2:00 PM.
- 2nd Grade to go to Longwood Gardens in PA on June 8.
- Mrs. Hostetter, Mr. Lenhart, and Mrs. Pharo to take the 8th grade to NYC to see "The Phantom of the Opera" on June 12.

SUPERINTENDENT'S REPORT

A motion was made by Mr. Taylor, seconded by Mrs. Gaskill and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, to receive and file the Summary of Pupil Attendance for **October 2011**.

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, to receive and file the Teacher/Pupil Load Report for **October 2011**.

A motion was made by Mr. Taylor, seconded by Mrs. Gaskill and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the monthly absence rate of Full Time Employees during the months of **September/October 2011**.

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the following workshops:

- Ellen Frank to attend the "NJ Commodity Processing Training and Food Show" in Trenton on November 17, at an estimated cost of \$35.40 for travel expenses.
- Gloria Marandola to attend "It's in the Bag-Baggy Center/Make and Take" workshop on November 30, in Cherry Hill, at an estimated cost of \$189 registration and \$15.52 for travel.

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the fire and security drills held during the month of October 2011.

A motion was made by Mrs. Gaskill, seconded by Mr. Tyler and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the HIB (Harassment, Intimidation and Bullying) report for September and October, 2011 as given by the Superintendent.

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A motion was made by Mr. Taylor, seconded by Mrs. Gaskill and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the Nurse's Report for the Month of October, 2011 as distributed.

A motion was made by Mr. Taylor, seconded by Mr. Tyler and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the Guidance Counselor report for the months of September and October, 2011 as distributed.

A motion was made by Mr. Taylor, seconded by Mr. Green and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the discipline report for the months of September and October, 2011 as distributed.

Ms. Kirk reported that there would be a school boards workshop held on Wednesday November 30th at Salem Co Vo-Tech with the topic concerning Liability. Mr. Moore indicated that the following are registered to date; H. Kirk, K Moore, Randy Tyler, and G. Green.

OLD BUSINESS

Board Member Mandated Training

Not Registered

Tyler – Governance I (had to cancel original date scheduled due to work)

Green, Moore – Governance II

Piel – Governance III

Registered/Completed

Strickland – Governance IV

Board Member mandated fingerprinting

All Board Members have provided proof of registration

All Board Members except Kirk and Strickland still need to provide letter from State of Criminal background clearance.

NEW BUSINESS

Discussion was held on the administrative structure for the District. Discussion was held on pros/cons of a full time Superintendent, Shared Services Superintendent and Principal positions. After discussion Ms. Kirk summarized and stated that it is apparent that scheduling a special meeting for the purpose of conducting a follow up interview with a candidate for a Supervisor of Curriculum & Instruction/Principal position was in order. A motion made by Mr. Tyler, seconded by Mr. Green and carried by a voice vote 8-0 to establish the date of November 16, 2011 at 6:30 pm for the purpose of conducting an interview with Shari Payson. The majority of the meeting will be held in closed session and action may or may not be taken after the interview.

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, to pay the regular and cafeteria bills for the month of November, 2011 as presented by the Business Administrator.

REGULAR

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
10	11/7/2011	390980	OLDMANS TWP BOE-NET/AGENCY PAY *	1115	\$134,300.64
10	11/30/2011	390980	OLDMANS TWP BOE-NET/AGENCY PAY *	1130	\$104,074.80
10	11/8/2011	4090	ATLANTIC CITY ELECTRIC	9905	\$2,798.14
10	11/8/2011	22050	INTERBORO PACKAGING CORP	9906	\$231.68
10	11/8/2011	26502	BANCROFT NEUROHEALTH	9907	\$6,593.28
10	11/8/2011	30663	STEPHEN BERKOWITZ	9908	\$41.79

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BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
10	11/8/2011	52409	DAVID S. CAIRNS	9909	\$5.18
10	11/8/2011	52485	CAMDEN BAG & PAPER COMPANY	9910	\$1,410.36
10	11/8/2011	78050	D & M LASER IMAGES	9911	\$526.00
10	11/8/2011	134131	FEDEX	9912	\$17.36
10	11/8/2011	156459	PATRICIA GASKILL	9913	\$81.25
10	11/8/2011	173167	GARY GREEN	9914	\$91.25
10	11/8/2011	182483	HANDWRITING WITHOUT TEARS	9915	\$219.45
10	11/8/2011	196783	HOUGHTON MIFFLIN HARCOURT	9916	\$261.60
10	11/8/2011	248291	KATE JOHNSON	9917	\$484.91
10	11/8/2011	286090	LACY'S EXPRESS, INC.	9918	\$1,314.45
10	11/8/2011	306500	OLDMANS TWP BD OF EDUC	9919	\$7,809.68
10	11/8/2011	338550	PENNS GROVE NAPA AUTO PARTS	9920	\$66.69
10	11/8/2011	342940	SPRINT PO MANAGEMENT	9921	\$321.14
10	11/8/2011	347015	NJ ASBO	9922	\$990.00
10	11/8/2011	377900	ON-TECH CONSULTING INC	9923	\$882.47
10	11/8/2011	392090	GOVCONNECTION, INC	9924	\$196.00
10	11/8/2011	394011	PEARSON EDUC.CUSTOMER SERVICE	9925	\$1,423.09
10	11/8/2011	396589	JEFF NEWMAN	9926	\$81.25
10	11/8/2011	398172	KELLEY PIEL	9927	\$70.25
10	11/8/2011	404093	POINTE	9928	\$3,077.80
10	11/8/2011	404699	PITNEY BOWES PURCHASE POWER	9929	\$118.56
10	11/8/2011	466010	SUSAN RYAN	9930	\$6.63
10	11/8/2011	468460	SALEM CO SPECIAL SERV SCHOOL	9931	\$4,265.99
10	11/8/2011	470301	SCHOOL SPECIALTY, INC.	9932	\$72.10
10	11/8/2011	476470	SIMS REFRIGERATION LLC	9933	\$560.00
10	11/8/2011	477001	SJTP	9934	\$4,969.00
10	11/8/2011	480332	ALICIA SMITH	9935	\$369.15
10	11/8/2011	483329	SPIEZLE ARCHITECTURAL	9936	\$2,260.35
10	11/8/2011	487023	STAPLES INC.	9937	\$62.46
10	11/8/2011	494002	MR. & MRS. V.CORYDON TAYLOR	9938	\$70.25
10	11/8/2011	511333	WOODRUFF ENERGY	9939	\$2,595.65
10	11/8/2011	533303	UNIPAK	9940	\$838.50
10	11/8/2011	586544	WOODSTOWN ICE & COAL	9941	\$49.86
10	11/8/2011	586545	WOODSTOWN-PILESGROVE REGIONAL	9942	\$10,733.80
10	11/8/2011	66778	THE COUNTRY STORE	9943	\$222.25
10	11/8/2011	399100	PITNEY BOWES, INC.	9944	\$117.49
10	11/16/2011	347135	NEW JERSEY DIVISION OF	9945	\$25.00
			** REPORT TOTALS **		\$294,707.55

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CAFETERIA

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
50	11/8/2011	52500	CANADA DRY DIST. CO. OF WILM.	2556	\$101.00
50	11/8/2011	82457	DELUXE ITALIAN BAKERY, INC.	2557	\$134.43
50	11/8/2011	206580	HY-POINT DAIRY FARMS, INC.	2558	\$707.38
50	11/8/2011	214010	INCOLLINGO'S MARKETS	2559	\$18.42
50	11/8/2011	268505	PAUL'S COMMODITY HAULING INC.	2560	\$92.65
50	11/8/2011	375328	GARY OLIVER	2561	\$5.50
50	11/8/2011	396289	PENNS GROVE-CARNEYS POINT	2562	\$1,500.00
50	11/8/2011	407009	DANA PRATTA	2563	\$51.50
50	11/8/2011	472940	U.S. FOODSERVICE	2564	\$1,922.62
50	11/8/2011	487665	STROEHMANN BAKERIES, INC.	2565	\$105.92
50	11/8/2011	501529	KIM THOMPSON	2566	\$26.75
50	11/8/2011	511171	TREASURER, STATE OF N.J.	2567	\$38.00
50	11/8/2011	670410	M. ZUKERMAN & CO., INC.	2568	\$703.22
50	11/7/2011	390980	OLDMANS TWP BOE-NET/AGENCY PAY	111511	\$1,749.05
50	11/7/2011	390980	OLDMANS TWP BOE-NET/AGENCY PAY	113011	\$1,749.03
			** REPORT TOTALS **		\$8,905.47

A motion was made by Mr. Tyler, seconded by Mr. Taylor and carried by a voice vote 8-0 to adjourn the meeting at 10:08 pm.

Respectfully Submitted,

Gary R. Moore
Board Secretary/SBA