

Oldmans Township School

October 11, 2011

The regular monthly meeting of the Oldmans Township Board of Education was called to order at 7:01 PM by the President, Ms. Kirk. The meeting was held in the Oldmans Township School Library.

Members Present: Ms. Kirk, Mr. Green, Mr. Newman, Mrs. Gaskill,
Rev. Strickland, Mr. Taylor Mrs. Piel, & Mrs. Moore

Members Absent: Mr. Tyler

Also Present: Mr. Gary Moore, Board Secretary/SBA
Dr. Berkowitz, Interim Superintendent

Ms. Kirk stated that the meeting was being held in compliance with the Open Public Meeting Act, Chapter 23, Laws of 1975 with adequate notice given to Today's Sunbeam, Gloucester County Times, Township of Oldmans Municipal Clerk and were posted in the Township of Oldmans Municipal Hall and the General Office of the School District.

Whereas, the Open Public Meetings Act, provides that a public body may exclude members of the public from discussion of certain matters as set forth in detail in N.J.S.A. 10:4-12b; and

Whereas, the Oldmans Township School District Board of Education determines that an Executive Session is required in order to discuss matters of personnel and negotiations, and

Whereas, the matters to be discussed in Executive Session will be disclosed to the public at a later date in accordance with the law,

Now, Therefore Be It Resolved by the Oldmans Township School District Board of Education that the Board meet, at this time, in Executive Session in order for the below-stated matters.

A motion was made by Mrs. Moore, seconded by Mr. Taylor, and carried by a voice vote 8-0 to move into a closed session at 7:02 pm for the purpose of: 1. Personnel-Review interview questions/notes from prior Superintendent interview candidates for consideration for Supervisor of Instruction & Curriculum/Principal Position, 2.

Negotiations-Discussion on possible contract terms/conditions for Superintendent Shared Services with other K-8 districts

CLOSED SESSION

Board members held discussion on their notes from the previous Superintendent interviews of three candidates (Kim Chiodi, Shari Payson, Wanda Carter) and whether any of them could be considered for the position of Supervisor of Instruction & Curriculum/Principal. All candidates held the appropriate certificates.

Board members held discussion on terms/conditions they would like to be considered to enter into discussion/negotiations with the Elsinboro School District and Quinton School District in addition to EIRCto purchase Superintendent Shared Services.

Motion was made by Mr. Newman, seconded by Mrs. Gaskill and carried by voice vote 8-0, that the above closed session adjourn at 7:25 p.m. Ms. Kirk reported that as a result of the above closed session she would like to appoint the following individuals to serve on a shared services committee; Dr. Berkowitz, Mr. Moore, Holly Kirk and Gary Green and a meeting of the Committee would be held on November 1, 2011 at 6pm to meet with representatives from the Elsinboro and/or Quinton School Districts and/or EIRC regarding shared services for Superintendent services. Dr. Berkowitz would contact each of the entities to schedule times.

The public portion of the regular meeting reconvened at 7:30 pm with the pledge of Allegiance.

AUDIENCE RECOGNITION

Dr. Berkowitz recognized newly elected members of the Student Council and certificates were presented to those in attendance and each shook hands with all board members present.

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A motion was made by Mrs. Piel, seconded by Mrs. Moore and carried by a voice vote 8-0 to approve the Regular and Closed Session minutes of July 2011 and August, 2011 as written and submitted by the Business Administrator.

FINANCE

A motion was made by Mr. Green, seconded by Mrs. Moore and carried by a show of hands 8-0, Be It Resolved by the Oldmans Township School District Board of Education to accept the monthly financial reports of the Board Secretary and the Treasurer of School funds and further they are in agreement, and

Further, pursuant to NJAC 6A:23-2.11(c)3 the Board Secretary certifies that for the month of **AUGUST 2011** no budgetary line item account has obligations of contractual orders which in total exceed the amount appropriated by the Board of Education pursuant to NJSA 18A:22-8, 18A:22-8.1 and NJAC 6A:23-2.11(a).

A motion was made by Rev. Strickland, seconded by Mrs. Piel and carried by a show of hands 8-0, Pursuant to N.J.A.C. 6A:23-2.11, the Oldmans Township School District Board of Education certifies that as of **August 31, 2011**, after review of the Secretary's Monthly Financial Reports (Revenue and Appropriations Section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(c) 2-3 and that there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

A motion was made by Mrs. Piel, seconded by Mrs. Moore and carried by a show of hands 8-0, to receive and approve the Budget Report and Transfers for **October, 2011**.

<u>FROM</u>	<u>AMT</u>	<u>TO</u>	<u>AMT</u>
11-110-100-101	\$ 54,082 Jobs Educ	11-120-100-101	\$ 54,082 Jobs Educ
11-000-218-104	\$ 3,402	11-213-100-106	\$ 3,402
11-000-222-600	\$ 2,000	11-000-222-500	\$ 2,000
11-000-230-332	\$ 900	11-000-230-590	\$ 900
11-000-261-420	\$ 26,536	11-000-262-420	\$ 4,000
12-000-270-733	\$ 3,000	11-000-262-590	\$ 2,000
		11-000-262-620	\$ 12,000
		11-000-270-420	\$ 5,000
		11-000-270-503	\$ 3,536
		12-000-100-730	\$ 3,000

A motion was made by Mr. Green, seconded by Mrs. Moore and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, to receive and file the Latchkey report for **September 2011**.

A motion was made by Mrs. Gaskill, seconded by Mr. Taylor and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the adoption of the Notice of Tort Claim Form and Resolution as recommended by the GCSSD JIF and distributed to all board members.

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by a show of hands 8-0 to approve a Pupil Transportation Affiliation Agreement with the Penns Grove-Carneys Point BOE for Oldmans to transport (12) students at a cost of \$19,140 for the 2011-12 school year on Bus #8 ACD. Total Penns Grove- Carneys Point students not to exceed (13).

A motion was made by Mr. Green, seconded by Mrs. Gaskill and carried by a show of hands 8-0 to approve a resolution for the Participation Agreement for Cooperative Purchasing of Telecommunication Services (Act) with the MRESC.

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A motion was made by Mr. Green, seconded by Mr. Taylor and carried by a show of hands 8-0 to approve the M-1, Three Year Comprehensive Maintenance Plan and resolution as distributed by the Business Administrator for submission to the County Office for the years 2011-14;

Whereas, the N. J. Department of Education requires New Jersey school districts to submit three-year comprehensive maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the Comprehensive Maintenance Plan document for the various school facilities of the Oldmans Township School District are complete and in compliance with the requirements of N.J.A.C. 6A:26A-3, and

Whereas, the comprehensive maintenance plan includes activities and expenditures, for each school facility, that qualify as required maintenance pursuant to N.J.A.C. 6A:26A-2 and are reasonable to keep school facilities open and safe for use or in their original; condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Oldmans Township School District hereby authorizes the School Business Administrator to submit the 2011-14 Comprehensive Maintenance Plan for the Oldmans Township School District in compliance with N. J. Department of Education requirements.

Public Participation/Correspondence

Township Letter regarding the need for a new lawn mower to continue to mow the school grounds
1 Staff Member present

PERSONNEL

A motion was made by Mrs. Moore, seconded by Mr. Taylor and carried by a show of hands 8-0 to approve, upon the recommendation of the Superintendent, to employ Antonio Torres to work with one bilingual student per CST recommendations for 1.5 hrs. a day at \$12.60 per hour. Funding from the Jobs Ed. monies in support of new hires with the balance coming from the general fund. She will be assigned to work with Mrs. Scott and one special needs, Spanish speaking 2nd grade student. ($\$12.60 \times 1.5 \times 167 = \$3,156$)

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the following substitutes, pending all necessary paperwork;

Jan Strain-\$90/day, Charles Walzer-\$90/day, Dana Fredo-\$85/day, Samantha Magee-\$85/day

A motion was made by Mrs. Moore, seconded by Mr. Newman and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, to approve a resolution establishing a waiver provision for health/hospitalization and prescription insurance for the period of January 1, 2012 – December 31, 2012 as distributed. This resolution is required to be renewed annually and to coincide with the NJSEHB premium rate schedule (1/1 – 12/31). A copy of this waiver language is on file in the Business Office.

A motion was made by Mr. Newman, seconded by Mrs. Moore and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, to add ½ hr. per day to Dean Spark’s contract, retroactive September 1 or \$1,444.50 because the actual route time is longer than estimated at the time contracts were originally issued.

EDUCATION

A motion was made by Mr. Taylor, seconded by Mrs. Moore and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, authorization to submit the 2011-12 NCLB Grant Application as follows:

NCLB Title IA	\$30,027
NCLB Title IIA	\$ 4,101

A motion was made by Mr. Taylor, seconded by Mrs. Gaskill and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, authorization to submit the 2011-12 IDEA Grant Application as follows:

IDEA – B	\$74,030
IDEA – PS	\$ 1,323

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A motion was made by Mr. Taylor, seconded by Mrs. Moore and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the Mini Grant Application, presented by Ms. Smith to purchase digital cameras for the POD classrooms @ \$395 and the Holiday Contest Mini Grant Application for all students K-8, as submitted. \$1280.

A motion was made by Mrs. Moore, seconded by Mr. Taylor and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, an Instructional In-School Suspension Program with Mrs. Anastasia to come in as a substitute to work with the students in a controlled environment.

BUILDINGS/GROUNDS

A motion was made by Mr. Taylor, seconded by Mrs. Gaskill and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent the following Use of Facilities request:

- The Yearbook Committee to utilize the Computer Lab on October 13, 20, 27 and November 3 from 5:30-7:30 PM, for the purpose of planning the yearbook.
- Student Council to utilize the gymnasium, and latchkey room on October 21, from 6:15-9:30 PM, for the purpose of a Halloween Dance.
- Mrs. Johnson and Mrs. Mistichelli to utilize the gymnasium on October 18, from 9:00-10:50 AM, for the purpose of an assembly on bullying, presented by the Prosecutor's Office.
- Mrs. Pharo to utilize the computer lab on November 3, from 7:00-8:30 PM, for the purpose of an 8th grade class parent meeting.
- Mrs. Pharo and the 8th grade class to utilize the latchkey room during basketball games to sell concessions.
- Mr. Lenhart to utilize the gymnasium on December 15, at 7:00 PM, for the purpose of the Holiday Concert.
- The Board approves, upon the recommendation of the Superintendent, to start the Walking Program beginning November 7 through March 12, from 6:00-8:00 PM, on days that school is open.

After discussion on the letter received from the Township regarding mowing grass for the school, a motion was made by Mr. Taylor, seconded by Mr. Green and carried by a show of hands 8-0, authorizing the Business Administrator to notify the Township that the Board would share the purchase of a new diesel mower for the school ground conditional that the township will continue to provide labor to perform the mowing at the school at no charge. The Board agrees to pay the amount not to exceed \$7,500.00 toward the purchase and that three quotes are provided to the Board for their records unless the equipment is paid on State Contract.

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by a voice vote 7-0-1(KP) for Kelly Piel to use the Library for Municipal Alliance book Club one day per month.

BOARD PLANNING

Board and district goals were discussed and reviewed.

Review of the Oldmans Township BOE 12 Month Agenda Planning with Responsibilities was done at this time.

Ms. Kirk reported that NJSBA would be presenting a program on Nov 30th at the Vo-Tech on Liability issues.

Mrs. Piel reported on her attendance at the last PTA meeting;

Meetings are the 1st Tues of the month

Memberships are being accepted

She read off a list of planned fundraisers for 11-12 school year

STUDENT RELATIONS

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent the following Fundraiser requests:

- Student Council to participate in the Carney's Point Clean-up on October 15 from 9:00-10:00 AM.

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- Student Council to sell Country Store and WaWa coupons throughout the year.
- Student Council to have a food collection contest; winner will have \$50 donated to “Family Promise” in their name, from November 1 to November 30.
- 8th Grade to participate in the Carney’s Point Clean-up in October.
- 8th Grade to sell baskets at Parent/Teacher Conferences on November 21 and 22.
- 8th Grade to sell candy from December 1 to February 10.
- 8th Grade to sell concessions during the basketball games.
- PTA to have a Coach Purse Bingo Night on December 2.
- St. Judes Hospital- Math a Thon as requested by Mrs. Turpin

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent the following Field Trip requests:

- Mrs. Johnson and Mr. Golden to take the 8th grade to PSE & G Training Center in Salem on December 22, from 8:40 AM – 1:30 PM.

SUPERINTENDENT’S REPORT

A motion was made by Mr. Taylor, seconded by Mrs. Moore and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, to receive and file the Summary of Pupil Attendance for **September 2011.**

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, to receive and file the Teacher/Pupil Load Report for **September 2011.**

A motion was made by Rev. Strickland, seconded by Mr. Newman and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the emergency drills held during the month of **September 2011.**

A motion was made by Rev. Strickland, seconded by Mr. Taylor and carried by a voice vote 8-0 to approve and accept, upon the recommendation of the Superintendent, the Annual Violence and Vandalism Report. A time period was allowed for public comment, but none was offered.

A motion was made by Mrs. Gaskill, seconded by Mr. Taylor and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, the Memorandum of Agreement between Education and Law Enforcement Officials for the 2011-2012 school year.

A motion was made by Mrs. Gaskill, seconded by Mr. Taylor and carried by a voice vote 8-0 to approve, upon the recommendation of the Superintendent, to allow Sara Behnke, a Cumberland County College student to fulfill her field experience in our district.

Informational:

- Perkintown Road Development \$10,000 Recreational
- Superintendent’s Roundtable Information
- Nurse’s Report - Attached
- Student Council Members – Attached
- Student Recommendations Survey-Tennis Courts-Lengthy Discussion after which, Mr. Moore was asked to Meet with the Architect and discuss/review items from this discussion and for them to prepare formal proposal for their services along with project cost estimates for the board to take into consideration while preparing their 2012-13 budget.
- Upcoming Events:

October 12	Family Connections-Family Fun Night - 6:30-8:00 PM
20	Kindergarten to Stecher’s

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21	Individual Picture Day
28	SC Professional Development Day – School Closed
29	Alloway Parade-Marching Band - 5:30 – 10:00 PM
November 1	PTA Meeting
8	BOE Meeting

County School Boards

Ms. Kirk reported on discussions being held on the New Teacher Evaluation Process

OLD BUSINESS

Board Member Fingerprinting status

Completed: Holly Kirk, Jeff Newman, Doug Strickland, Randy Tyler, Kathy Moore

Not Completed: Gary Green, Kelley Piel, Patricia Gaskill, Cordy Taylor

Mandated Training

Only Rev. Strickland has registered to date. Randy had been scheduled but needed to cancel due to his work schedule

NEW BUSINESS

A motion was made by Mr. Taylor, seconded by Mrs. Moore and carried by a voice vote 8-0, on the recommendation of the Superintendent, to approve Mrs. Scott to provide Homebound instruction for one Grade 4 student pending receipt of a doctor’s certification at \$20/hour.

A motion was made by Mr. Taylor, seconded by Mrs. Piel and carried by a voice vote 7-1(GG) for Gary Green to be the Board Representative on the Committee for QSAC.

A motion was made by Mr. Taylor, seconded by Mr. Newman and carried by a show of hands 8-0 to pay the regular and cafeteria bills for the month of October, 2011 as presented by the Business Administrator;

REGULAR

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
10	10/11/2011	1	PENNSVILLE NATIONAL BANK	9851	\$28.32
10	10/11/2011	4090	ATLANTIC CITY ELECTRIC	9852	\$2,436.00
10	10/11/2011	8660	AIR CONTROL TECHNOLOGY,INC.	9853	\$17,196.90
10	10/11/2011	12100	AMERICAN BUS AND COACH LLC	9854	\$792.41
10	10/11/2011	26502	BANCROFT NEUROHEALTH	9855	\$7,368.96
10	10/11/2011	46661	THE BUREAU FOR AT-RISK YOUTH	9856	\$129.70
10	10/11/2011	52460	CALHOUN ASSOCIATES, INC.	9857	\$1,204.71
10	10/11/2011	59175	GENERAL CHEMICAL AND SUPPLY	9858	\$654.95
10	10/11/2011	59350	CHILDSWORK/CHILDSPLAY	9859	\$386.54
10	10/11/2011	65400	KONICA MINOLTA BUSINESS SOL	9860	\$925.14
10	10/11/2011	66540	A.A. DUCKETT,INC.	9861	\$5,465.50
10	10/11/2011	167540	GLOUCESTER COUNTY TIMES	9862	\$18.20
10	10/11/2011	182483	HANDWRITING WITHOUT TEARS	9863	\$19.95
10	10/11/2011	196783	HOUGHTON MIFFLIN HARCOURT	9864	\$2,627.52
10	10/11/2011	248291	KATE JOHNSON	9865	\$36.33
10	10/11/2011	268499	HOLLY KIRK	9866	\$81.25

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BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
10	10/11/2011	286090	LACY'S EXPRESS, INC.	9867	\$729.99
10	10/11/2011	290500	TODD LENHART	9868	\$245.78
10	10/11/2011	306500	OLDMANS TWP BD OF EDUC	9869	\$82.55
10	10/11/2011	312096	MCGRAW HILL COMPANIES	9870	\$645.22
10	10/11/2011	312710	MASTER PRINTING	9871	\$311.00
10	10/11/2011	326546	KATHRYN MOORE	9872	\$81.25
10	10/11/2011	342940	SPRINT PO MANAGEMENT	9873	\$319.52
10	10/11/2011	347001	NEW JERSEY DEPARTMENT OF	9874	\$407.00
10	10/11/2011	394515	DCRP	9875	\$29.96
10	10/11/2011	394540	PEOPLES PUBLISHING GROUP	9876	\$1,888.93
10	10/11/2011	394580	J.W. PEPPER & SON, INC	9877	\$39.95
10	10/11/2011	396580	PENNS GROVE PLUMBING & HEATING	9878	\$153.18
10	10/11/2011	396860	NEW JERSEY AMERICAN WATER	9879	\$124.00
10	10/11/2011	404701	POSITIVE PROMOTIONS	9880	\$102.62
10	10/11/2011	436012	QC LABORATORIES	9881	\$1,056.80
10	10/11/2011	450800	MARIELISA RIVERA	9882	\$11.00
10	10/11/2011	466010	SUSAN RYAN	9883	\$8.49
10	10/11/2011	468460	SALEM CO SPECIAL SERV SCHOOL	9884	\$20,741.50
10	10/11/2011	468503	AMSAN MID-ATLANTIC	9885	\$4,214.87
10	10/11/2011	468779	CHAD SAUDERLIN	9886	\$26.25
10	10/11/2011	470296	SCHOOL ARTS	9887	\$49.95
10	10/11/2011	470300	SCHOOL HEALTH SUPPLY	9888	\$598.00
10	10/11/2011	470301	SCHOOL SPECIALTY, INC.	9889	\$359.66
10	10/11/2011	472740	SETON NAME PLATE COMPANY	9890	\$1,386.35
10	10/11/2011	477000	SOUTH JERSEY PAPER PRODUCTS	9891	\$2,935.75
10	10/11/2011	477001	SJTP	9892	\$963.98
10	10/11/2011	487020	KEN STANLEY	9893	\$70.25
10	10/11/2011	487664	EARL STRICKLAND	9894	\$81.25
10	10/11/2011	487782	STUDY ISLAND	9895	\$1,366.00
10	10/11/2011	511333	WOODRUFF ENERGY	9896	\$4,393.12
10	10/11/2011	533327	UNITED COMPUTER SALES/SERVICE	9897	\$101.95
10	10/11/2011	576170	WEEKLY READER CORPORATION	9898	\$419.20
10	10/11/2011	580469	THE PRINT SHOP LLC	9899	\$130.00
10	10/11/2011	586544	WOODSTOWN ICE & COAL	9900	\$62.90
10	10/11/2011	586545	WOODSTOWN-PILES GROVE REGIONAL	9901	\$10,733.80
10	10/11/2011	620300	XTEL COMMUNICATIONS	9902	\$449.19
10	10/11/2011	66507	CONSTELLATION NEWENERGY, INC.	9903	\$4,537.61
10	10/11/2011	123456	PETRONI & ASSOCIATES, LLC	9904	\$10,400.00
10	10/11/2011	390980	OLDMANS TWP BOE-NET/AGENCY PAY	101411	\$131,859.56

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10	10/24/2011	390980	OLDMANS TWP BOE-NET/AGENCY PAY	102711	\$102,690.48
			** REPORT TOTALS **		\$343,960.24

CAFETERIA

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
50	10/7/2011	390980	OLDMANS TWP BOE-NET/AGENCY PAY	101411	\$1,749.05
50	10/25/2011	390980	OLDMANS TWP BOE-NET/AGENCY PAY	102711	\$1,792.60
			** REPORT TOTALS **		\$3,541.65

Respectfully Submitted,

Gary R. Moore
Board Secretary/SBA